

EAA Project # :
 (Lab use only)

Environmental Analysis -SAMPLE COLLECTION / CHAIN OF CUSTODY FORM

Your Contact Information	Your Project Information
Company name: _____	Client Proj.# : _____
Address: _____	Proj. Descrip. : _____
City/State/Zip : _____	
Phone # : _____	EAA-Invoice to: <input type="checkbox"/> Same <input type="checkbox"/> Different - Provide below
Email address : _____	Special _____
Date collected : _____	Instructions _____
Date Submitted : _____	_____
Contact Name : _____	

Optical Microscopy - Mold & Dust	Electron Microscopy
Analysis requested <i>Check appropriate boxes, or describe if the analysis is different</i>	<input type="checkbox"/> Bulk SEM / X-ray analysis only <input type="checkbox"/> Automated air or dust particle analysis <input type="checkbox"/> Automated Fire chemistry analysis <input type="checkbox"/> Quantitative sample analysis (hourly) <input type="checkbox"/> Other / describe: _____ _____ _____
Air / Air-O-Cell <input type="checkbox"/> Airborne mold <input type="checkbox"/> Airborne mold & dust <input type="checkbox"/> Airborne dust/fire residue <input type="checkbox"/> Airborne fiberglass only <input type="checkbox"/> Other _____ _____	Surface / Bulk / Tape <input type="checkbox"/> Mold only - tape (Qualitative) <input type="checkbox"/> Mold only - bulk (Qualitative) <input type="checkbox"/> Surface mold tape (cts/mm ²) <input type="checkbox"/> Quantitative dust (cts/mm ²) <input type="checkbox"/> Quantitative dust/fire residue (cts/mm ²) (Wildfire- circle one -Structure fire) <input type="checkbox"/> pH analysis (wildfire) <input type="checkbox"/> Photo report
Analysis Turnaround <input type="checkbox"/> Standard - 5 Day <input type="checkbox"/> Rush 24 hr. 50% surcharge* <input type="checkbox"/> Same day 100% surcharge*	

* Must notify EAA in advance - Limit on number of rush samples that maybe completed in a given day. Turnaround Time (TAT) is measured in full business days; for example, samples arriving today for 24hr TAT are due at the next business day, excludes weekends and holidays.

EAA# lab use only	Sample #	Description / Location	Analysis (if different from above)	Vol. (liters)

ENVIRONMENTAL ANALYSIS ASSOCIATES, INC.- Shipping Location Information
 (All samples should be sent to Michigan unless otherwise discussed)

Michigan Lab <input type="checkbox"/> Attn: Joseph Heintskill 306 5th Street, Suite 2A Bay City, MI 48708 (989) 895-4447	San Diego - Forensic <input type="checkbox"/> Research Lab Please call before sending to San Diego Lab (858) 272-7747			
Relinquished / received (Signature)	Printed Name	Company	Date	Time
		EAA		

CONTRACT TERMS

By providing signature authorization, the client acknowledges this contract is entered into, and the lab work will be performed in either San Diego, California or Bay City, Michigan. This signature binds the submitting company to provide payment for services according to EAA's fee schedule within 30 days above from receipt of the project invoice. A 1% finance charge per month will be charged on overdue invoices. Sample archive policy: EAA retains and holds samples for a time period of 3 weeks only. If samples need to be retained by the laboratory for a longer period of time, you must make arrangements for retention at the time of sample submission. Additional charges may apply.

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